



Virginia LGBTQ+ Advisory Board
Committee Name
Meeting Minutes

Date: March 31, 2022

Time: 10:00am-11:07am

Location: Zoom

Committee Members Present:

Kevin Han
Evelyn BruMar
Bryan Price
Suzanne Holland (Special Assistant)
Dr. Monica Motley

Committee Members Absent:

Kyle Mason

Quorum: 4 out of 5 committee members present

Non-Members in Attendance: (note members of the public)

None

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- **Meeting Purpose:** Begin strategic planning to establish health committee infrastructure, expectations, goals, and preparedness to help LGBTQIA+ Virginians achieve their greatest health potential.

- I. **Call to Order: Dr. M. Motley (she/they) (*Committee Chair*)**
- II. **Reading and approval of minutes (Health Committee Secretary)**
-None
- III. **Special report/Time sensitive committee business (Committee Members)**
-None
- IV. **Unfinished business/Committee member task reports (Committee Members)**
-None



V. Issue Overview (Guest Speaker) (optional)

-None

VI. New Committee Business (*Committee Members*)

-Introductions

-Committee expectations & meeting schedule

- Group labor and meeting expectations for the next 60 days
 - minimum of 5 hours of research and design time outside of committee meetings
 - Meeting in April (1x)
 - Meeting in May (2x)
- Ways to improve meeting availability
 - 30 days ahead of time is much more helpful
 - Depends on the days and times, busy seasons

-Committee capacity & readiness

- Rating individual capacity to serve on committee
- Will discuss further in April meeting

-Committee priorities

- Brief introduction of planning process to identify priorities

VII. Planning for Next Meeting (*Committee Members*)

- i. Continue capacity and readiness assessment
- ii. Accountability strategy to sustain expectations
- iii. Pre-work for priority identification